

# 1. Move-in and Move-out Schedule

	CUSTOM-BUILT PARTICIPATION		STANDARD BOOTH
Booth Construction	25 April 26 April	2pm – 10pm 9am – 1pm	N/A
Booth Decoration	26 April	9am – 8pm All booths must be fully decorated by 8pm	
Move-In Exhibits	26 April	(Please refer to schedule as printed on the e-Vehicle Pass)	
Move-Out Exhibits	30 April	(Please refer to schedule as printed on the e-Vehicle Pass)	
Termination of Booth Electricity	27 – 29 April 30 April	7:30pm 6:30pm	
Booth Dismantling including Additional Lighting	30 April	8pm – 12 midnight	N/A

## 1.1. Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will be opened for exhibitors at 9am (except for the first day of the exhibition which would be opened at 8:30am). **All exhibitors are reminded to present exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

## 1.2. Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 2400hrs on 25, 26 and 30 April 2024, they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on section 4.2.4.