

**MAIL ORDER (paid by cheque) or FAX ORDER (paid by credit card)**

<b>FORM 5</b>	<b>HKTDC Hong Kong Gifts &amp; Premium Fair 2017</b> 香港貿發局香港禮品及贈品展2017 27-30 / 4 / 2017	<b>Return to :</b> Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong
<b>Deadline</b> <b>16 Mar 2017</b>	<b>AV, Plant &amp; Communications Facilities</b> <b>(Not Applicable for Custom-built participation Exhibitors)</b>	Attn : Ms. Sandy Law Email : <a href="mailto:hkgpf.es@hktdc.org">hkgpf.es@hktdc.org</a> Fax : (852) 3521-0450

No.	Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)		Unit Rate (4 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
<b>Audio Visual Facilities</b>							
1#	AU002*	Thermal Fax Machine (with 1 roll fax paper) (Fax Transmission Line and Power Supply Excluded)	950	127			
2#	AU005*	32" LCD / Plasma (Power Supply Excluded)	2200	293			
3#	AU006*	42" LCD / Plasma (Power Supply Excluded)	5000	667			
4#	AU008*	DVD Player (Power Supply Excluded)	600	80			
<b>Plant</b>							
6#	PL001A	Potted Plant-Chrysalidocarpus (approx.1mH)	170	23			
7#	PL001B	Potted Plant-Schefflera (Gold Capella) (approx.1mH)	170	23			
8#	PL001C	Potted Plant-Boston Fern (approx.0.3mH)	170	23			
9#	PL001D	Potted Plant-Codiaeum Tree or Calathea (approx.0.3mH)	170	23			
10#	PL002	Fresh Flower Arrangement (approx.0.3mH)	350	47			
<b>Communications Facilities</b>							
11#	CEC001+	Telephone Line with Handset for Local Calls (non-Direct Line) (A charge of HKD600 per set for lost and/or damaged of telephone set)	1060	141			
12#	CEC002+	Telephone Line with Handset for Local & IDD Calls (A charge of HKD600 per set for lost and/or damaged of telephone set) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	1330	177			
13#	CEC003*	Fax Transmission Line for Local Fax Only (non-Direct Line) (Power Socket & Fax Machine Excluded)	1060	141			
14#	CEC004+*	Fax Transmission Line for Local & IDD Fax (Power Socket & Fax Machine Excluded) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	1330	177			
15#	CEC008+*	2M Broadband Line)(Power Supply Excluded)( with access I.D.)(non-fixed I.P.)(HKD4000 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	2470	329			

**Exhibitors have to give the location plan of the additional communications facilities above. Any change in the location on-site would require an on-site relocation charge 50% of the rental rate.**

**20% surcharge for late order received after 16 Mar 2017**

**30% surcharge for late order received after 13 Apr 2017**

+#Please read the Conditions of Order clearly before you sign this Form

● You may refer to the colour photos of booth facilities

● NO Exchange and NO Refund for standard booth facilities

**TOTAL AMOUNT**

**Application will only be proceeded with installation layout plan and full payment.**

**Authorization from Exhibitor**

Company Name: \_\_\_\_\_ Booth No.: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_ Signature: \_\_\_\_\_

**Payment Method (Please see condition 6. No separate invoice will be issued)**

By Cheque (Payable to Hong Kong Trade Development Council)  
Cheque No.: \_\_\_\_\_ Amount : HKD / USD \_\_\_\_\_ Date : \_\_\_\_\_

By Credit Card (Hong Kong Dollar only)  VISA  MASTER CARD  
Name of Card Holder: \_\_\_\_\_ Card No: \_\_\_\_\_  
Expiry Date: \_\_\_\_\_ Amount: HKD \_\_\_\_\_ Signature: \_\_\_\_\_

## Contact Information

	<b>In-charge</b>	<b>負責人</b>	<b>Telephone / 電話</b>	<b>E-mail / 電郵</b>
Hall 1AA – 1BC	Ms. Iris Chung	鍾凱兒小姐	(852) 2240-5417	iris.hy.chung@hktdc.org
Hall 1BD – 1BF	Ms. Clarisse Cheung	張慧盈小姐	(852) 2240-5487	clarisse.wy.cheung@hktdc.org
Hall 1CA – 1EE	Ms. Sandy Law	羅偉琮小姐	(852) 2240-5497	sandy.wk.law@hktdc.org
Hall 1 CON	Ms. Sandy Law	羅偉琮小姐	(852) 2240-5497	sandy.wk.law@hktdc.org
Hall 3BB – 3CF	Ms. Clarisse Cheung	張慧盈小姐	(852) 2240-5487	clarisse.wy.cheung@hktdc.org
Hall 3DA – 3EF	Mr. Patrick Fung	馮嘉駿先生	(852) 2240-5473	patrick.kc.fung@hktdc.org
Hall 3CON01 – 25	Mr. Tony Tsang	曾奕誠先生	(852) 2240-5440	tony.y.s.tsang@hktdc.org
Hall 3CON26 - 154	Mr. Patrick Fung	馮嘉駿先生	(852) 2240-5473	patrick.kc.fung@hktdc.org
Hall 3FA – 3GJ	Mr. Tony Tsang	曾奕誠先生	(852) 2240-5440	tony.y.s.tsang@hktdc.org
Hall 5BA – 5DD	Ms. Cherie Chen	陳旖小姐	(852) 2240-5465	cherie.y.chen@hktdc.org
Hall 5EA – 5EK	Ms. Clarisse Cheung	張慧盈小姐	(852) 2240-5487	clarisse.wy.cheung@hktdc.org
Hall 5CON01 - 18	Ms. Lily Chan	陳鄧莉小姐	(852) 2240-5502	lily.ll.chan@hktdc.org
Hall 5CON19 - 51	Ms. Cherie Chen	陳旖小姐	(852) 2240-5465	cherie.y.chen@hktdc.org
Hall 5FA – 5GJ	Ms. Lily Chan	陳鄧莉小姐	(852) 2240-5502	lily.ll.chan@hktdc.org

郵遞以支票付款

或 傳真以信用卡付款

<b>表格五</b>	<b>HKTDC Hong Kong Gifts &amp; Premium Fair 2017</b> <b>香港貿發局香港禮品及贈品展2017</b> <b>27 -30 / 4 / 2017</b>	請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號
<b>截止日期</b> <b>2017年3月16日</b>	<b>租用影視, 盆栽及通訊設施申請表</b> <b>(不適用於特裝參展商)</b>	聯絡: 羅偉琮小姐 電郵: <a href="mailto:hkgpf.es@hktdc.org">hkgpf.es@hktdc.org</a> 傳真: (852)3521-0450

No.	申請項目 香港參展商以港幣付款, 海外參展商以美元付款		單價 (供四天使用)		數量	總金額	
			HKD	USD		HKD	USD
<b>租用影視器材</b>							
1#	AU002*	感熱圖文傳真機 (連一卷傳真紙) (不包括傳真線及電源插座)	950	127			
2#	AU005*	32"液晶 / 等離子顯示屏 (不包括電源插座)	2200	293			
3#	AU006*	42"液晶 / 等離子顯示屏 (不包括電源插座)	5000	667			
4#	AU008*	DVD 播放機 (不包括電源插座)	600	80			
<b>租用盆栽</b>							
6	PL001A	盆栽 - 散尾葵 (約1米高)	170	23			
7	PL001B	盆栽 - 傘樹 (約1米高)	170	23			
8	PL001C	盆栽 - 波士頓芒 (約0.3米高)	170	23			
9	PL001D	盆栽 - 酒金 或 孔雀葉 (約0.3米高)	170	23			
10	PL002	鮮花擺設 (約0.3米高)	350	47			
<b>租用通訊設施</b>							
11#	CEC001+	只供香港本地通話用的電話線及電話機 (非直撥線) (如電話機遺失/或損壞, 每部收取港幣600元正)	1060	141			
12#	CEC002+	兼備國際直通電話服務的電話線及電話機 (如電話機遺失/或損壞, 每部收取港幣 600 元正) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收)	1330	177			
13#	CEC003*	本港用圖文傳真線 (非直撥線) (不包括電源插座及傳真機)	1060	141			
14#	CEC004+*	國際直通圖文傳真線 (不包括電源插座及傳真機) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收)	1330	177			
15#	CEC008+*	2M寬頻上網線 (不包括電源插座) (包括登入戶口) (不固定I.P.) (需繳交HKD4000按金予“香港會議展覽中心, 寄香港博覽道1號, 財務部收)	2470	329			

參展商須遞交有關上述額外通訊設施之位置圖。所有現場位置更改須繳付有關設施租賃費之50%作為現場更改費用。

於2017年3月16日後交回須加百分之二十之附加費  
於2017年4月13日後交回須加百分之三十之附加費

+ * # 請參閱一般守則 本表格只供參展公司申請, 以承建商名義代為申請將不獲接納	<b>總金額</b>		
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**申請必須連同規劃圖及全數款項方為有效**

<b>申請參展商</b> 公司名稱: _____ 展台編號: _____ 聯絡人: _____ 職位: _____ 電子郵件號: _____ 電話: _____ 傳真: _____ 簽署: _____ 日期: _____	
<b>付款方法 (請參閱說明六, 本局不會另開發票)</b> <input type="checkbox"/> 支票 (抬頭『香港貿易發展局』) 支票號碼: _____ 所付款項: HKD / USD _____ 日期: _____ <input type="checkbox"/> 信用卡 (只限港幣) <input type="checkbox"/> VISA <input type="checkbox"/> Master Card 卡主名稱: _____ 信用卡號: _____ 有效日期: _____ 所付款項: HKD _____ 簽署: _____	

## 聯絡資料

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